

PARTICIPANT COPY



One Conservation Place, Syracuse, New York 13204

Dear Overnight Participant,

Thank you for reserving an overnight program with the Rosamond Gifford Zoo at Burnet Park. We are confident that your group will find the program both educational and enjoyable. To ensure a successful program, please make certain that all pertinent parties are aware of the following zoo protocols:

Location:

- ✓ Participants sleep on the floor in the classrooms or banquet rooms. The Zoo does not provide mats; however, participants may bring mats or air mattresses *within reason*. No queen or king mattresses allowed. No shower facilities will be provided.
- ✓ Due to the popularity of the Zoo's facilities and programs, other events may be scheduled during the same time as overnights. Every effort will be made to keep overnight groups separate from banquet facility groups.
- ✓ No alcohol or outside food is allowed on overnights (unless a special diet is required due to medical issues or allergies).

Health and Safety:

- ✓ Some of the animals presented during your overnight program may be touchable. During the program, the zoo requires the use of hand sanitizer (provided by us) for the purposes of human health, as well as the health of our animals.
- ✓ The Zoo requires one (1) adult chaperone for every seven (7) children.
- ✓ The group organizer/leader is responsible for permission slips and medical information for all participants. Please be aware of current participant medical status, including food allergies or medication needs. Zoo staff makes every effort to provide allergy neutral foods. Wheat and gluten products are served.
- ✓ The chaperones or group organizer/s are responsible for the behavior of the participants. If the group is disorderly or unruly, the Education Coordinator reserves the right to end any activities immediately to protect the safety and well-being of our staff and animals.
- ✓ The Education Coordinator reserves the right to add, amend, or cancel any overnight activities due to weather, staff, and/or animal availability.
- ✓ The enclosed overnight consent and waiver form is required onsite for each participant in case of an emergency and will be maintained by the group organizer/leader. Please bring all consent and waiver forms with you to the overnight. **Any participant under the age of 18 must have this form in hand or they may not stay overnight at the Zoo.**

Reservations and Costs:

- ✓ Overnights will run as scheduled unless the Zoo has been closed by order of Onondaga County administration. Sorry, but no refunds or rain checks will be given for cancellations for any reason.
- ✓ The minimum payment for overnights is \$840.00. Unless you have indicated your group must combine with another to meet this minimum, your total payment will be no less than \$840.00, even if you do not meet the minimum participant requirement (24 participants).

_____ No, we do not need to combine or will combine on our own _____ Yes, please combine us with another troop

- ✓ Please confirm your reservation by remitting the non-refundable \$200.00 deposit within two weeks of reserving your overnight date. We will send you a registration form and confirmation letter upon receipt of the deposit.
- ✓ The balance (less the \$200.00 deposit) and registration form are due no later than two weeks before your scheduled event.

Your signature and payment indicates compliance with the above protocols.

Signature

Date

Please keep this agreement and share all pertinent information with your group.

I look forward to meeting your group for your overnight experience! Please feel free to contact me if you have any questions or concerns.

Liz Schmidt, Education Coordinator

315-435-8511 ext.205