



Party for the Planet at the Rosamond Gifford Zoo
Saturday, April 20, 2024
Exhibitor Application

Party for the Planet is the zoo's annual celebration of Earth Day (April 20th), Endangered Species Day (May 17th), and World Oceans Day (June 8th)! Many other zoos around North America also host their own Party for the Planet events. The purpose of this celebration is to promote sustainable living and increase awareness of environmental issues, both local and worldwide. Visitors see what the zoo is doing to protect the environment and learn how they can take steps to make a difference in their own lives. Aside from zoo exhibitors and outside exhibitors, there will be keeper talks, animal demonstrations featuring our resident endangered species, and more!

Please submit a copy of your logo in JPG, PNG, or Vector format with your completed application to Olivia Fottrell at ofottrell@rosamondgiffordzoo.org

Application Deadline: April 8, 2024	Event Date: April 20, 2024 Time: 10:00am – 3:00pm
Event Coordinator: Olivia Fottrell	Contact: 315-435-8511 ext.8518 ofottrell@rosamondgiffordzoo.org

Exhibitor Information

Company Name:		Event Contact Name:	
Company Description/Type:			
Address:			
City:		State:	Zip:
Daytime Phone:		Cell Phone:	
Email:			
Website:			
Access to power and wifi will be limited. Please inform coordinators if you need access.			



Exhibitor Sales Information

Items for Sale – please include prices:

Agreement

1. All set-up times will be **April 20 from 8am-10am**
2. No Exhibitor may begin teardown before **3:00pm**. On the day of the event all Exhibitors must complete teardown by **4:30pm**.
3. Exhibitor booths will consist of one six foot table with linen and two chairs. Exhibitor must supply additional equipment if required, for example: extension cords, pens, paper, photo copies or av equipment.
4. The event will be held rain or shine. We consider this application as a commitment to the zoo and this event.
5. Tents must be framed and supported by weights, not staked.
6. Please contact Olivia Fottrell to schedule an arrival and set-up time between 8am-10am **no later than April 17**
7. All materials must be hand carted to exhibition space. Exhibitors will not be able to drive up to exhibitor space.
8. The Exhibitor is expressly prohibited from selling, subletting, assigning, and transferring its booth space to another party. Any such sale, sublet, transfer, or assignment shall be deemed a cancellation of Exhibitors registration.
9. The Exhibitor must be selling a tangible item or service (i.e. Face Painting, Popcorn, T-Shirts). All individuals and or organizations soliciting names, or advertising their business or services are considered sponsors and are not covered under the exhibitor agreement
10. The Zoo reserves the right to choose all vendors. The decision will be final any Exhibitors not granted participation rights will be notified immediately.
11. Exhibitor is responsible for all labor for and at his booth locations, including setup and teardown.
12. Exhibitor is required to take reasonable care to avoid damaging Zoo property in setting up and tearing down.
13. Exhibitor shall operate and maintain booth activity during the event times.
14. All signs and banners must be contained inside the Exhibitor's tent.
15. Exhibitor agrees to pay the \$50.00 exhibitor fee as a donation to the zoo for being allowed to execute sales on zoo property



Payment Information

\$50 Exhibitor Fee will be paid by Credit Card Please call Olivia Fottrell at (315) 435-8511 x8518	<input type="checkbox"/>
\$50 Exhibitor Fee will be paid by mailing a check to the following address: Friends of the Rosamond Gifford Zoo Development Office 1 Conservation Pl Syracuse, NY 13204	<input type="checkbox"/>
I request to be invoiced for \$50 Exhibitor Fee	<input type="checkbox"/>

*Exhibitor Fee Must be paid in full before 12pm on April 19th

Indemnification

The Exhibitor shall release, indemnify, and hold the Friends of the Rosamond Gifford Zoo and all organizers harmless from any and all liability, claims, suits, actions, damages, settlements and expenses, including reasonable attorney's fees, arising out of injuries to persons or damages to property directly and exclusively resulting from said Exhibitor's actions and participation in the Event. The Friend of the Rosamond Gifford Zoo or any subsidiary thereof will not be responsible for any kind of injury sustained by participants or guests while in agreement. By signing this release and request, I agree to follow all rules and policies as outlined in these documents and/or any addendum thereto. I understand that the signing and submission of this application implies understanding and consent to the conditions set forth herein. Failure to comply with the event rules and regulations at any time will automatically terminate my participation and result in the loss of my application.

I agree and accept the stated terms and conditions outlined in this document.

Signature:	Date:
Name (Print):	