



# How to Pre-Register for Summer Camp 2022

# Creating Your Log-in

Use the link provided on the summer camp page or go to <https://rgz.campbrainregistration.com>

1. Enter your first and last names in the spaces provided.
2. Enter the email you would like to have camp information/confirmations sent to
3. Create a password (must be at least 8 characters and contain at least one letter and one number)

FRIENDS OF  
**ZOO**

You have successfully logged out of your account

Welcome to the Rosamond Gifford Zoo Online camp registration!

If this is your first time to our registration site, please start by creating a new account under the sign-up area. For all returning visits, you can sign in with your email address and password. If you have forgotten your password, please, click on the password reset link below.

If you have any questions, please do not hesitate to contact Christian Delmotte, Camp Director at 315-435-8511 extension 8559 or [zoocamp@rosamondgiffordzoo.org](mailto:zoocamp@rosamondgiffordzoo.org).

Sign-in

E-mail **1**

Password **2**

Login

Reset password

New user sign-up

First Name

Last Name

E-mail

Password **3**

Create account

By clicking the button, you agree to our Terms and Privacy Policy

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4. Click on  
"Manage People  
and Household  
Information" below

**Summer Camp at the Rosamond Gifford Zoo is going full STEAM ahead in 2022!**

With brand new STEM-based themes and an overall re-focus on STEAM programming, we are committed to bringing Science, Technology, Engineering, Arts and Mathematics to our Summer Camp in 2022! Observe, design, create, build and analyze in one of the most exciting and interesting places possible, the zoo. Hands on learning and experiences have never been more fun!

**Member Registration will begin March 2 at 9 am.**

**Non-member Registration will begin March 16 at 9 am.**

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### Start a New Application

Summer Camp 2022

[Start application](#)

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Create Your Account

[Start application](#)

4

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[Manage People and Household Information](#)

[Logout](#)

The image shows a website interface with a background of a zoo enclosure. A white callout box with a black border contains the number '4'. A red arrow points from the bottom of this box to the 'Manage People and Household Information' button at the bottom of the page.

# Adding Household Members

5. Click "edit details"  
below your name

**Camp Registrations**  
Household Details | The Friends of the Rosamond Gifford Zoo  
Add or change individual family member information.

**My Family** | Household Details | Secondary Household

**Christian Delmotte**  
edit details

**Cameron Delmotte**  
edit details

**Shawn Sanford**  
edit details

**Ellie Delmotte**  
edit details

**Charlie Delmotte**  
edit details

add a child living in this household

# Adding Household Members

6. Fill in all your phone number and phone type, You can add additional phone numbers for you specifically here.

7. Click "Save person" when you are finished.

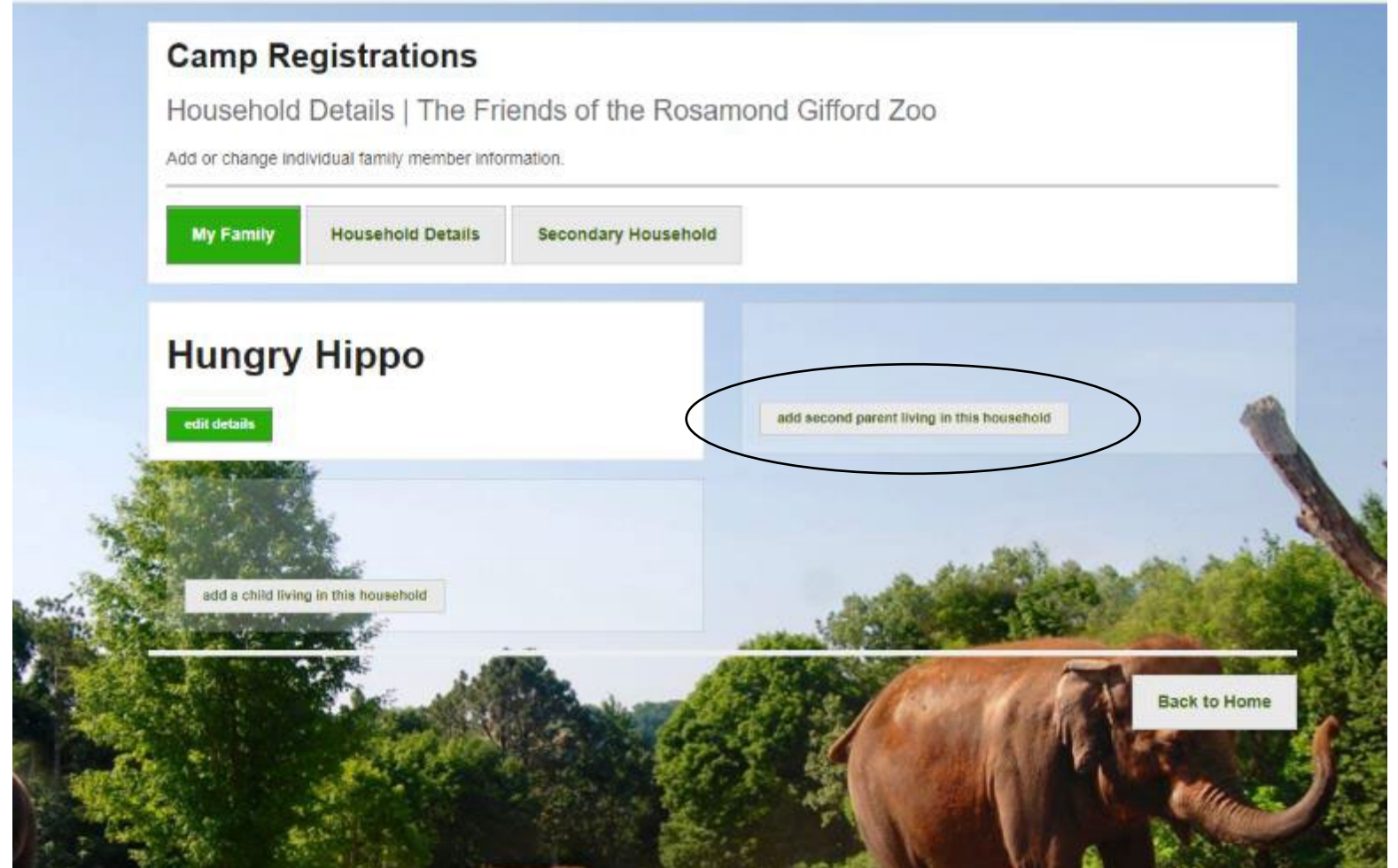
The screenshot shows a web form titled "Camp Registrations" with a sub-header "Edit Christian Delmotte | The Friends of the Rosamond Gifford Zoo". Below this is a section titled "Edit Christian's Details" with the note "This person lives in my household." The form contains several input fields: "Title" (with a dropdown menu showing "Mr, Mx, ..."), "First Name\*" (containing "Christian"), "E-Mail Address\*" (containing "cdelmotte@rosamondgiffordzoo.org"), "Middle Name", "Last Name\*" (containing "Delmotte"), and "Pronouns" (with an information icon). A "Phone Numbers" section is highlighted with a black oval and contains a table with two columns: "Number" and "Type". The first row in the table has "315-944-5163" in the "Number" column and "Cell" in the "Type" column. A red arrow labeled "6" points from a box containing the number "6" to the "Phone Numbers" section. Below the form is a green "Save person" button and a "Cancel" link. A red arrow labeled "7" points from a box containing the number "7" to the "Save person" button.

Number	Type
315-944-5163	Cell

# Adding Household Members

8. Click “add a second parent living in this household” if you would like to include a spouse or additional caregiver.

\*If an individual other than the caregiver (grandparent, etc.) will be the contact person for payment/billing, enter there information here.



# Adding Household Members

9. Click "add a child living in this household"

\*This step is required in order to register your child.

The screenshot displays the 'Camp Registrations' page for 'Household Details | The Friends of the Rosamond Gifford Zoo'. It features a navigation bar with three tabs: 'My Family' (highlighted in green), 'Household Details', and 'Secondary Household'. Below the navigation, there are two main content areas. The left area is titled 'Hungry Hippo' and contains an 'edit details' button. The right area contains a button labeled 'add second parent living in this household'. At the bottom of the page, there is a button labeled 'add a child living in this household', which is circled in black. A 'Back to Home' button is located in the bottom right corner. The background of the page shows a hippopotamus in a natural setting.

# Adding Household Members

10. Fill out all required information (indicated by a red asterisk). Finish by clicking "Save person." Continue steps 9-10 to add more children.

## Camp Registrations

Add Child | The Friends of the Rosamond Gifford Zoo

### Add a Child

This person lives in my household.

First Name *	Preferred Name	E-Mail Address
<input type="text"/>	<input type="text"/>	<input type="text"/>
Middle Name	Phone Numbers	
<input type="text"/>	Number	Type
Last Name *	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="button" value="add new phone"/>	
Pronouns ⓘ	<input type="text"/>	
Date of birth *		
Month <input type="text" value="Month"/>	DD <input type="text" value="DD"/>	YYYY <input type="text" value="YYYY"/>



# Updating Household Information

11. Click on "Household Details"

The screenshot shows a web interface for 'Camp Registrations' under the heading 'Household Details | The Friends of the Rosamond Gifford Zoo'. Below the heading is the instruction 'Add or change individual family member information.' There are three tabs: 'My Family' (highlighted in green), 'Household Details' (circled in black), and 'Secondary Household'. Below the tabs are five cards for household members: Christian Delmotte, Cameron Delmotte, Shawn Sanford, Ellie Delmotte, and Charlie Delmotte. Each card has an 'edit details' button. At the bottom right, there is a button labeled 'add a child living in this household' over a background image of an elephant.

# Updating Household Information

12. Fill in all required address information.

13. List any emergency contacts you want to include. You do not need to list yourself, or any other adult you previously listed in your household.

SAVE CHANGES

## Camp Registrations

Household Details | The Friends of the Rosamond Gifford Zoo

Update any household details necessary.

My Family
Household Details
Secondary Household
Back to Home

### Detailed Household Information

<p>Street Address* <input style="width: 90%;" type="text"/></p> <p>City* <input style="width: 90%;" type="text"/></p> <p>Zip/Postal code* <input style="width: 45%;" type="text"/> State/Province* <input style="width: 45%;" type="text"/></p> <p>Country* <input style="width: 90%;" type="text"/></p>	<p>Family status Please Select... <input type="text"/></p> <p>Custody Please Select... <input type="text"/></p>	<p>Emergency contacts</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Contact #1</th> <th style="width: 15%;">Contact #2</th> <th style="width: 15%;">Contact #3</th> </tr> </thead> <tbody> <tr> <td>Full name <input style="width: 90%;" type="text"/></td> <td></td> <td>Relationship <input style="width: 90%;" type="text"/></td> </tr> <tr> <td>Cell phone <input style="width: 90%;" type="text"/></td> <td></td> <td></td> </tr> <tr> <td>Home phone <input style="width: 90%;" type="text"/></td> <td></td> <td></td> </tr> <tr> <td>Work phone <input style="width: 90%;" type="text"/></td> <td></td> <td></td> </tr> </tbody> </table>	Contact #1	Contact #2	Contact #3	Full name <input style="width: 90%;" type="text"/>		Relationship <input style="width: 90%;" type="text"/>	Cell phone <input style="width: 90%;" type="text"/>			Home phone <input style="width: 90%;" type="text"/>			Work phone <input style="width: 90%;" type="text"/>		
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Home phone <input style="width: 90%;" type="text"/>																	
Work phone <input style="width: 90%;" type="text"/>																	

Save changes
Discard changes

13

12

# Updating Household Information

14. You can utilize "Secondary Household" if your child(ren) live part-time with another caregiver or live with a relative during camp.

SAVE CHANGES

**Camp Registrations**  
Secondary Household | The Friends of the Rosamond Gifford Zoo

My Family   Household Details   **Secondary Household**   Back to Home

**Secondary Household Details** (if applicable)

**Personal Information**

Title   First Name   Last Name   Relationship  
Mr, Mx, .        

E-Mail Address   Cell Phone   Home Phone   Work Phone  
        

**Address**

Street Address   City   State/Province   Zip/Postal Code   Country  
           

**Save changes**   [Discard changes](#)

# Important Upcoming Dates

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February 18<sup>th</sup>- Pre-Registration for the new camp management system begins  
On-site Pre-Registration assistance 10 a.m.-4 p.m.

March 1<sup>st</sup>- On-site Pre-Registration assistance 10 a.m.-4 p.m.

March 2<sup>nd</sup>- Member registration begins at 9 a.m.  
On-site member registration assistance 10 a.m.-4 p.m.

March 4<sup>th</sup>- On-site member registration assistance 10 a.m.-4 p.m.

March 16<sup>th</sup>- Non-Member Registration Begins